



ORIENTAL PETROLEUM AND MINERALS CORPORATION

34th Floor, Robinsons Equitable Tower, ADB Avenue, Ortigas Center, Pasig City
☎: 633-7631 to 40, 637-1670 to 79 Extensions 277, 278, 279, 280, 281 • 📠: 395-2586

NOTICE OF ANNUAL MEETING OF THE STOCKHOLDERS

NOTICE IS HEREBY GIVEN that the Annual Meeting of the stockholders of **ORIENTAL PETROLEUM AND MINERALS CORPORATION** will be conducted through remote communication via **Microsoft Teams platform at this link: <https://bit.ly/OPMASM2024> on Friday, May 24, 2024, 10:30 AM.**, pursuant to the resolution of the Board of Directors adopted in accordance with the By-Laws. The agenda of the meeting is as follows:

- I. Call to order
- II. Proof of due notice of meeting and determination of quorum
- III. Approval of the Minutes of the Annual Meeting held on June 28, 2023
- IV. Reports of Officers and Approval of the Annual Report
- V. Ratification of all acts and resolutions of the Board of Directors and Management from the date of the last annual stockholders' meeting until the date of this meeting
- VI. Election of the members of the Board of Directors
- VII. Appointment of External Auditors
- VIII. Other matters
- IX. Adjournment

Stockholders may participate in the meeting via remote communication. Stockholders intending to participate via remote communication must notify the Corporation by email to orientalpetroleum@opmc.com.ph on or before **May 17, 2024** and provide the following information: (1) Name; (2) Email Address; (3) Contact Number; (4) Postal Address; and (5) scanned copy of any valid government-issued identification card with photo of the stockholder.

Stockholders who wish to cast their votes may do so via the method provided for voting in absentia, or by accomplishing the proxy form to be sent together with the Information Statement. The procedures for attending the meeting via remote communication and for casting votes in absentia are explained further in the Information Statement.

Proxies on file with the Corporation will be recognized and/or used unless they have lapsed or have been specifically revoked or a new proxy is received by the Corporation.

Stockholders who wish to vote by proxy shall send the proxies via email to orientalpetroleum@opmc.com.ph or hard copies to The Office of the Corporate Secretary, 34F Robinsons Equitable Tower, ADB Avenue cor. Poveda Road, Ortigas Center, Pasig City not later than by the close of business hours, five (5) working days prior to the date of meeting, viz., not later than **5:00 P.M. on May 17, 2024**. Proxies received after the cut-off date shall not be recorded for this meeting. Validation of proxies will begin on **May 17, 2024**.

Pursuant to Article II, Section 6, par. 2 of the By-Laws, nominations for the position of directors, other than Independent Directors, must be received by the Corporate Secretary at least five (5) working days before the stockholders' meeting, i.e., not later than **5:00 P.M. on May 17, 2024**. Nominations for Independent Directors must be received by **5:00 P.M. on April 24, 2024**. No further nominations shall be considered or entertained after the respective cut-off dates.

Only stockholders of record as at the close of business hours on **April 24, 2024**, shall be entitled to notice of, and to vote at, this meeting


VICENTE O. CAOILE, JR.
Corporate Secretary